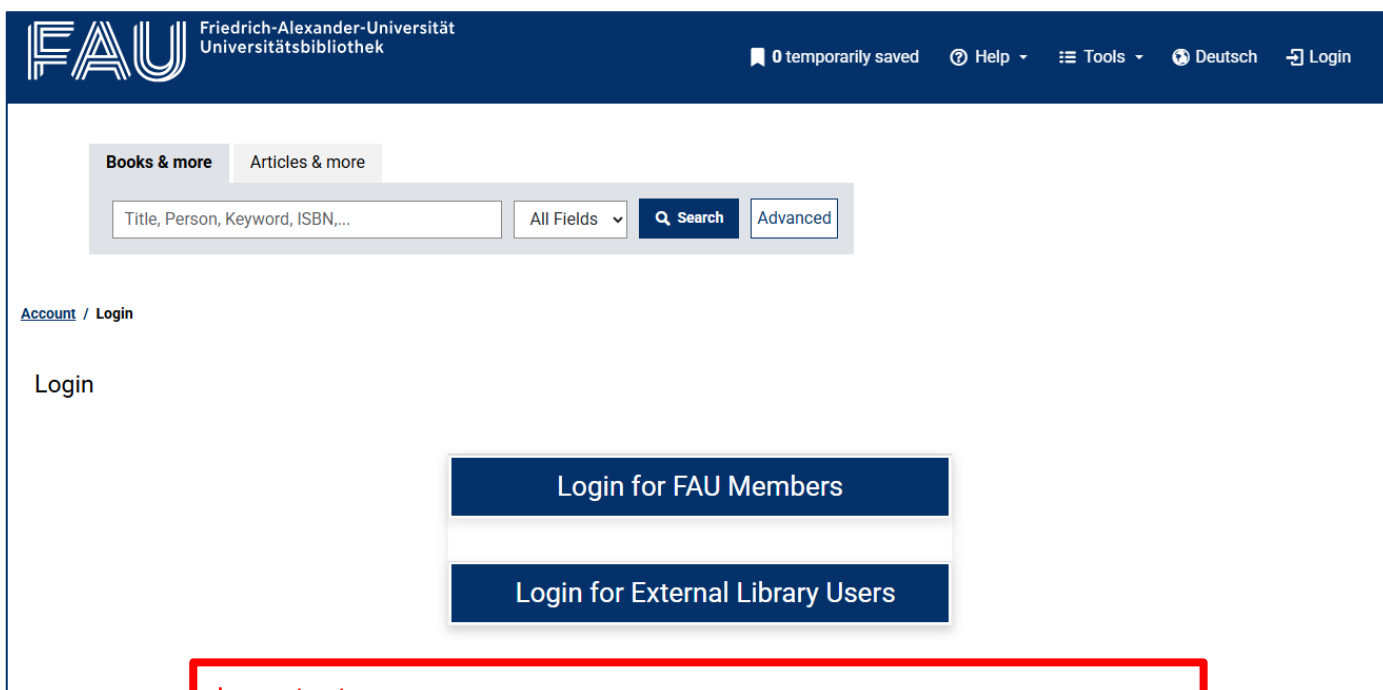
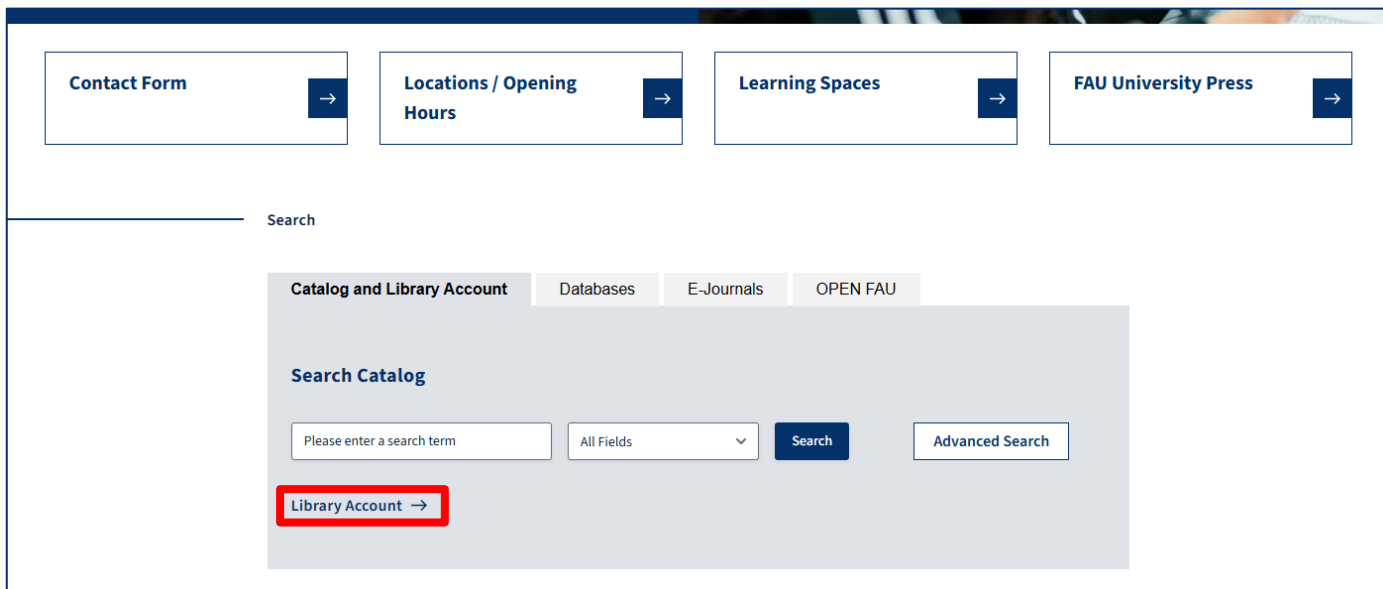


## Requesting a Book through Interlibrary Loan

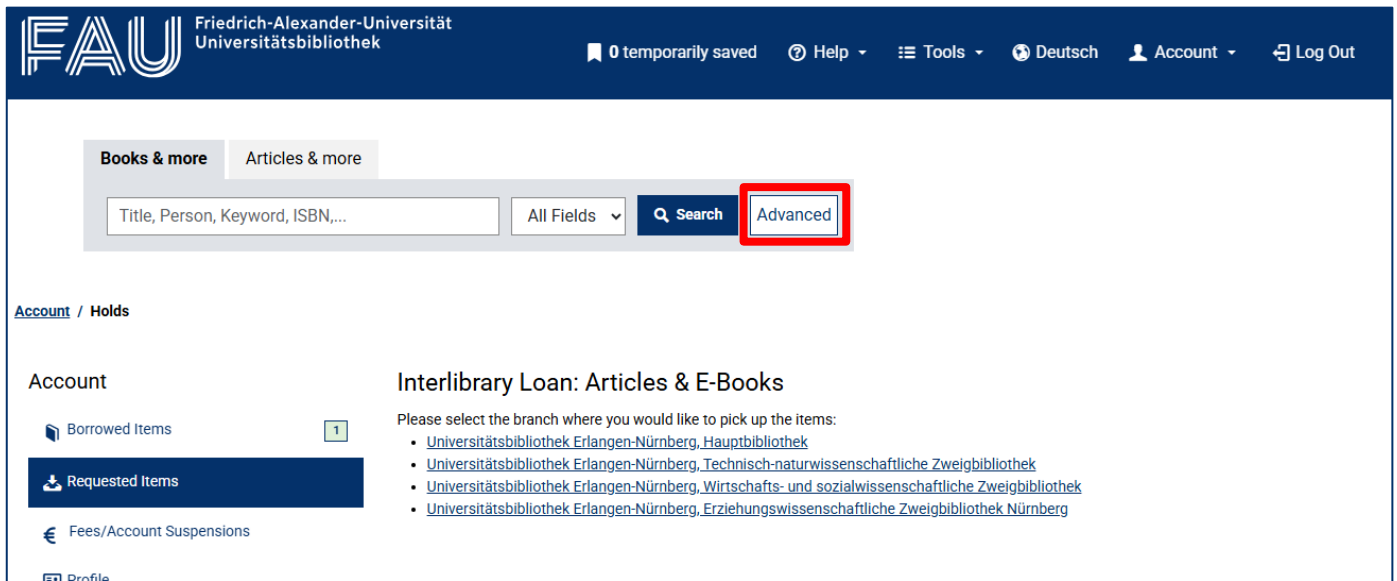
Please log in to the catalogue before ordering a book. You can log in on our homepage ([ub.fau.de/en/](http://ub.fau.de/en/)) by clicking "[Library Account](#)".



### Important:

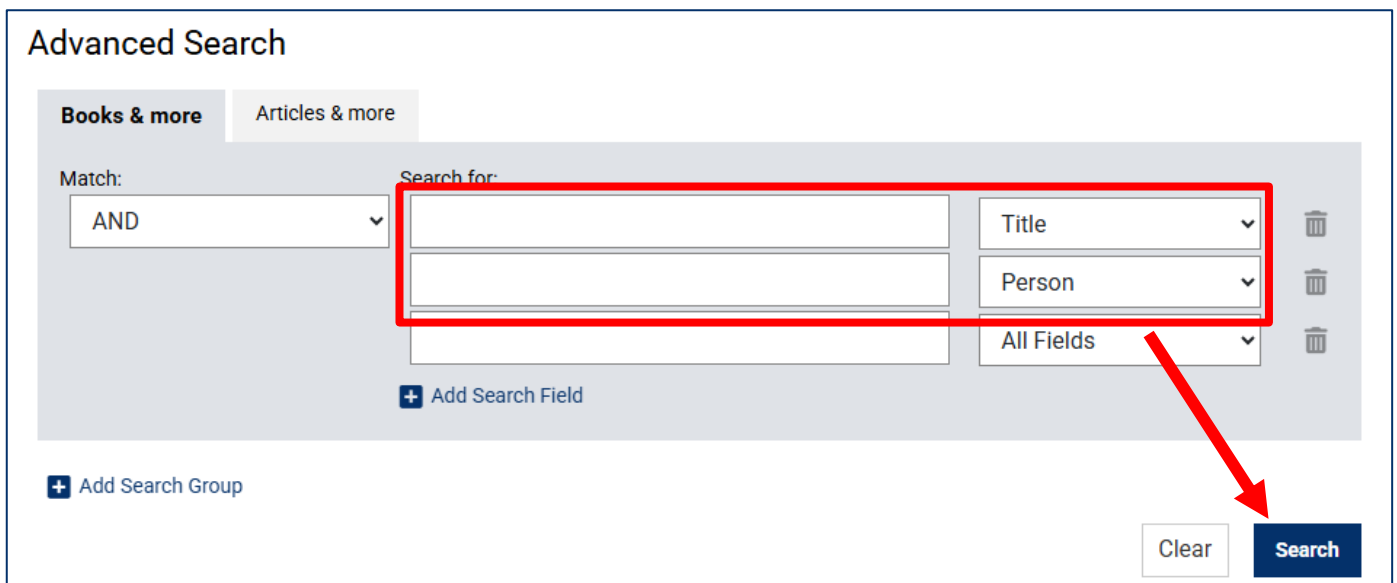
- FAU members should log in using their IdM ID
- External users should log in using their UB ID and corresponding password  
The UB ID is printed on your library card and begins with 028...

Once you've logged in, you'll be taken directly to your account. From there, you can use the Advanced Search feature to search the catalog.



The screenshot shows the top navigation bar of the Friedrich-Alexander-Universität Erlangen-Nürnberg library website. The search bar is located in the center, with a dropdown menu set to 'All Fields'. The 'Advanced' button is highlighted with a red box. Below the search bar, the 'Account' section is visible, including 'Borrowed Items' (1), 'Requested Items', and 'Fees/Account Suspensions'. The 'Interlibrary Loan: Articles & E-Books' section is also present, with a list of branches to select from.

Search the catalog using the book's title, and possibly the last name of the first author as well.



The screenshot shows the 'Advanced Search' interface. The 'Match:' dropdown is set to 'AND'. The 'Search for:' section has three search fields, each with a dropdown menu. The first two fields are highlighted with a red box, and the dropdown menus are set to 'Title' and 'Person'. A red arrow points from the 'All Fields' dropdown to the 'Search' button. The 'Clear' button is also visible.

There are now two possibilities:

Option 1: [The requested title is included in the search results](#)

Option 2: [The requested title is \*\*not\*\* included in the search results or the search results are \*\*empty\*\*](#)

## Option 1: The requested title is included in the search results

Here, you can simply click the "Order via interlibrary loan" button next to the title you would like to order.

The screenshot shows the FAU (Friedrich-Alexander-Universität Erlangen-Nürnberg) library website. The search results for the query "(Title:figures of speech AND Person:ferrari)" are displayed. The results list includes the book "Figures of speech: men and maidens in ancient Greece" by Ferrari, Gloria, published in 2002. A red box highlights the "Order via interlibrary loan" button next to the book title. The page also features a filter sidebar on the left with options for "Discipline" (Klassische Archäologie, Kunstgeschichte) and "Subject" (Aidos, Beeldvorming, Cultuurgeschiedenis, Darstellung). The top navigation bar includes the FAU logo, search options, and user account information.

A new tab will open automatically. Now select your home library and then click "Forward".

The screenshot shows a library selection interface. At the top, there is a "Home library" button. Below it, a red box contains the text "Please choose your library." The main heading is "Log in for users of the Bavarian Library Network". Underneath, there is a dropdown menu labeled "Home library" with the text "\*\*\* Please select your home library \*\*\*" and a downward arrow. At the bottom, there are two buttons: "New entry" and "Forward". A red arrow points to the "Forward" button.

In the order form below, all required fields marked in red must be filled out. Required fields include the pickup location (referred to here as the "Collection point") and the edition of the book.

**BVB** BibliotheksVerbund  
Bayern

Interlibrary loan request (book)

Customer details

Library: UB Erlangen/Hauptbibliothek  
User number: 02840008400

Delivery details

Form of delivery and mode of payment: Loan / self-collection in the library chosen  
• The loan is free of charge.

**Collection point (Mandatory field):**

Please make a selection!

Latest date of delivery:

TT.MM.JJJJ

The deadline must be at least 21 days in the future. However, putting down a deadline will not result in a faster delivery.

Title details

Book details:

Title: Figures of speech  
Subtitle: men and maidens in ancient Greece  
Author: Ferrari, Gloria  
Publisher: Univ. of Chicago Press  
Place of publication: Chicago [u.a.]  
Year of publication: 2002  
Pagination / extent of item: VIII, 352 S., [40] Bl.  
ISBN: 0-226-24436-9

**Edition:**

different edition also acceptable

Note:

max. 500 Zeichen

Place your order / Access the order form for copies

Send interlibrary loan request   Order for photocopies

Once you have filled out all the fields, click the blue "Send interlibrary loan request" button at the bottom left. It takes about ten days on average to process an interlibrary loan. You will be notified by email as soon as the item is ready for pickup.

**Note:**

max. 500 Zeichen

Place your order / Access the order form for copies

Send interlibrary loan request   Order for photocopies

Option 2: The requested title is **not** included in the search results or the search results are **empty**

If the search results are empty click the “Order via interlibrary loan” button.

If the requested title is not included in the search results click “Tools” above and “Open Interlibrary Loan”.

FAU Friedrich-Alexander-Universität  
Universitätsbibliothek

0 temporarily saved Help Tools Deutsch Account Log Out

Books & more Articles & more

[Edit this Advanced Search](#) [Start a new Advanced Search](#) [Start a new Basic Search](#)

Search Results - (Title:regovering markets AND Person:vorley)

In addition to media from the University Library Erlangen-Nürnberg, media from other academic libraries in Bavaria

**No Results!**

Your search - (Title:regovering markets AND Person:vorley) - did not match any resources.

Order via interlibrary loan

Tools Deutsch

Search History

Open Interlibrary Loan

Book Suggestions

A new tab will open automatically. Now select your home library and then click “Forward”.

Home library

Please choose your library.

Log in for users of the Bavarian Library Network

Home library \*\*\* Please select your home library \*\*\*

New entry Forward

Next, click on “Interlibrary loan request (book)” to access the order form.

Selection

The requested item is not available from the stock of the BVB.

possible, if the book or journal cannot be found in the holdings of a local library. A book which is already on loan or wh loans!

Interlibrary loan request (book)

Interlibrary loan request (copy from book)

Interlibrary loan request (copy from journal)

In the order form below, all required fields marked in red must be filled out. Required fields include the pickup location (referred to here as the “Collection point”), the title of the work, the author, the year of publication, and the edition.

**BVB BibliotheksVerbund Bayern**

Interlibrary loan request (book)

Customer details

Library: UB Eitangen/Hauptbibliothek  
User number: 02840008400

Delivery details

Form of delivery and mode of payment: Loan / self-collection in the library chosen  
• The loan is free of charge.

**Collection point (Mandatory field):**  
Please make a selection

**Latest date of delivery:**  
TT.MM.JJJJ  
The deadline must be at least 21 days in the future. However, putting down a deadline will not result in a faster delivery.

Title details

Book details:

**Title:**  
Mandatory field

**Author:**  
Mandatory field

Place of publication:

**Year of publication:**  
Mandatory field

Volume:

ISBN:

Edition:

**Edition:**  
different edition also acceptable

Note:  
max. 500 Zeichen

Place your order / Access the order form for copies

Interlibrary loan (request of literature from another library) is only possible, if the book or journal cannot be found in the holdings of a local library. **A book which is already on loan or which is not for loan cannot unfortunately be procured via Interlibrary loans!**

Send interlibrary loan request   Order for photocopies

Once you have filled out all the fields, click the blue “Send interlibrary loan request” button at the bottom left. It takes about ten days on average to process an interlibrary loan. You will be notified by email as soon as the item is ready for pickup.

Place your order / Access the order form for copies

Interlibrary loan (request of literature from another library) is only possible, if the book or journal cannot be found in the holdings of a local library. **A book which is already on loan or which is not for loan cannot unfortunately be procured via Interlibrary loans!**

Send interlibrary loan request   Order for photocopies